

**A PERFECT  
VENUE FOR YOUR  
MEETINGS,  
CONFERENCES  
AND EVENTS**



# WELCOME

**TO AN OUTSTANDING  
BUSINESS VENUE  
IN THE HEART OF  
GABORONE**

Right in the heart of Gaborone, Travelodge Conference Centre is ideal for your next meeting, training day, conference, product launch, gala dinner and more. Our dedicated Centre offers high-quality rooms and spaces, personalised customer service, fantastic catering and great-value all-inclusive packages.

Take a look and get in touch – we look forward to helping you bring your next event to life.



**(+267) 310 5000**

✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)



# GREAT REASONS

## TO CHOOSE TRAVELODGE CONFERENCE CENTRE

Travelodge Conference Centre is a great place to host an event. We pride ourselves on providing the very best customer service and incredible attention to detail. Here are some more reasons to choose us...

### REMARKABLE ROOMS

Our stunning meeting and conference space is split over two floors, with simple yet stylish and versatile rooms that can be hired by the day, week or more.

### PICK A PACKAGE

Clear pricing with no hidden extras or surprises at the end of your event – ideal to help you run your meetings and conferences on a budget

### FOOD FOR THOUGHT

Delicious, imaginatively prepared food is an integral part of any event. We offer creative menus for your event using fresh, local and seasonal ingredients

### EXHILARATING EVENT SPACE

The Centre offers characterful event spaces, perfect for delicious lunches, private dinners, exhibitions and celebratory banquets.

### IT'S ALL ABOUT LOCATION

Travelodge Conference Centre is perfectly situated in the tranquil suburb of Block-3 and is easily served by road in and out to the CBD, Broadhurst Industrial , Government enclave and the Airport

**(+267) 310 5000**

✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)



# FLEXIBLE

## ALL-INCLUSIVE PACKAGES



### ALL-INCLUSIVE DAY PACKAGE

Our all-in package includes everything you need for a successful meeting with no hidden charges. For just one price you get:

- a choice of our conference and meeting rooms for 50 to 500 delegates
- a buffet lunch served in Travelodge Restaurant (minimum of 15 delegates) or a finger buffet served in your meeting room;
- wi-fi, audio-visual equipment and on-site technical support;
- tea, coffee and cold refreshments,
- healthy snacks and indulgent treats including morning pastries, afternoon cakes and fruit basket;
- a dedicated conference coordinator to help you on the day;
- notepads, stationery and flipcharts and exclusive signage opportunity in the foyer for large events

**(+267) 310 5000**

✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)



# CREATIVE

## MENUS FOR EVERY OCCASION

Delicious, imaginatively prepared food is an integral part of any event. We offer creative menus for your event using fresh, local and seasonal ingredients

Our dedicated catering team will work with you to create tantalizing, tastefully prepared dishes to match your theme or budget

We also offer an extensive range of wines, spirits and other beverages.

Travelodge Restaurant is the perfect setting for buffet lunches (for 15 or more people) as part of your all-inclusive conference package. For fewer than 15 delegates, we offer a delicious finger buffet, delivered to your meeting room.



**(+267) 310 5000**

✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)

 **TRAVELODGE**  
CONFERENCE CENTRE



# INSPIRING YOUR EVENT

## BRILLIANTLY BROUGHT TO LIFE

You have an idea? You need a space? We can make it happen!

Have your meeting the way you want it, reception, theatre style, classroom, u-shape, boardroom, cabaret.

### NEED SOMETHING A LITTLE LARGER?

Cinema style seating for up to 500 delegates.

Celebrate your successes with an awards dinner or Christmas party.

We can help you produce a specific theme or mood for your event. Create an impression for your product launch or exhibition.



**(+267) 310 5000**

✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)

 **TRAVELODGE**  
CONFERENCE CENTRE

# CONFERENCE ROOMS

Our conference rooms provide the perfect professional setting for up to 500 guests cinema style. The Conference room can be converted into four smaller meeting rooms to accommodate smaller delegations or used for creative exhibitions.

The Conference Center is equipped with high-spec audio-visual equipment, such as PC, wireless keyboard and wi-fi: our conference rooms also feature High Definition projectors, screens and optional handheld and lapel microphones.

## Each conference room offers:

- screens with mounted LCD projectors
- computer with multimedia system
- complimentary Wi-Fi
- stationery and flipcharts
- a comfort-cooled environment
- spacious foyer for your branding











**(+267) 310 5000**

✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)











# SPECIFICATIONS AND LAYOUTS









## HALL 1

CINEMA	DOUBLE U	U SHAPE	SQUARE	AREA (m <sup>2</sup> )	LENGTH x WIDTH (M)	HEIGHT (M)
						
 150	 54	 32	 132	132	12 x 11	5.9









## HALL 2

CINEMA	DOUBLE U	U SHAPE	SQUARE	AREA (m <sup>2</sup> )	LENGTH x WIDTH (M)	HEIGHT (M)
						
 150	 54	 32	 132	132	12 x 11	5.9





## HALL 3

CINEMA	DOUBLE U	U SHAPE	SQUARE	AREA (m <sup>2</sup> )	LENGTH x WIDTH (M)	HEIGHT (M)
						
 150	 54	 32	 132	146	13 x 11	5.9

## HALL 4

CINEMA	DOUBLE U	U SHAPE	SQUARE	AREA (m <sup>2</sup> )	LENGTH x WIDTH (M)	HEIGHT (M)
						
 150	 54	 32	 132	146	13 x 11	5.9

## CONFERENCE HALL

CINEMA	SQUARE	AREA (m <sup>2</sup> )	LENGTH x WIDTH (M)	HEIGHT (M)
				
 600	 480	556	25 x 22	5.9

**(+267) 310 5000**

✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)





# EXECUTIVE BOARDROOM

Our boardroom has lots of natural light to create the perfect ambience for your meeting.

Ergonomic chairs and oakwood tables add to the executive feel of the room, as does the screen, fully integrated PC / AV technology and wireless keyboard.

## **The Executive boardroom offers:**

- state-of-the-art AV equipment with large screen
- PC, Blu-ray, Wi-Fi and wireless keyboard
- executive chairs and oakwood tables
- stationery, flipcharts and glass noticeboards
- coffee, tea and refreshment station
- comfort-cooled environment
- a private exclusive area for morning tea, buffet lunch and afternoon tea



**(+267) 310 5000**

✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)



## MEETING ROOM

Larger than our executive boardrooms but still small enough to create an intimate environment, our two meeting rooms are ideal for training, workshops, presentations and more.

Each room is comfort-cooled, has fully integrated IT and audio-visual systems including PC, ceiling-mounted projection and large screen.

Refreshment hubs are available along with a communal space with comfy sofas for breaks, networking or displays.









### Each meeting room offers:

- state of the art IT and AV equipment with large screen
- mounted HD Projector
- complimentary Wi-Fi
- stationery and flipcharts
- a comfort-cooled environment
- large windows for lots of natural light
- spacious foyer for your branding











# SPECIFICATIONS AND LAYOUTS









## CHOBE

CINEMA	BOARDROOM	U SHAPE	SQUARE	AREA (m <sup>2</sup> )	LENGTH x WIDTH (M)	HEIGHT (M)
						
 60	 32	 45	 40	100	11 x 9	2.9

## ZAMBEZI

CINEMA	BOARDROOM	U SHAPE	SQUARE	AREA (m <sup>2</sup> )	LENGTH x WIDTH (M)	HEIGHT (M)
						
 60	 32	 45	 40	108	12 x 9	2.9

## CHOBE + ZAMBEZI

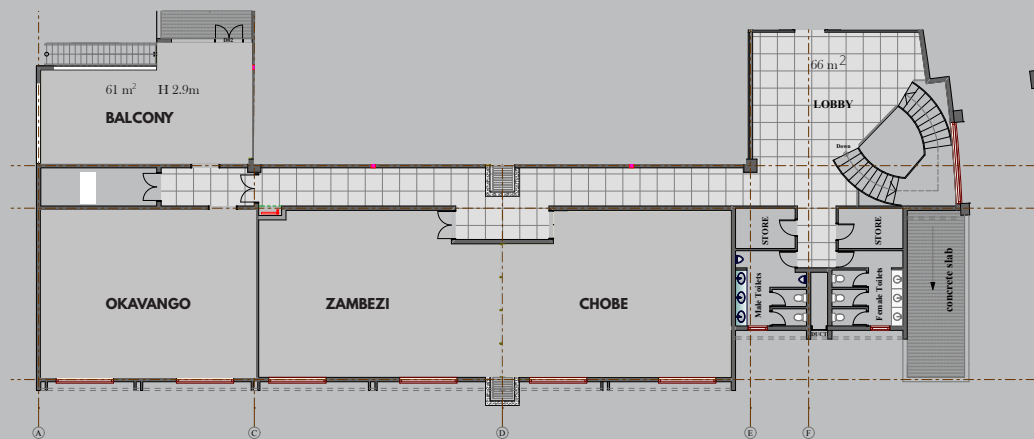
CINEMA	BOARDROOM	U SHAPE	4.SQUARE	AREA (m <sup>2</sup> )	LENGTH x WIDTH (M)	HEIGHT (M)
						
 60	 32	 45	 40	208	23 x 9	2.9

**(+267) 310 5000**

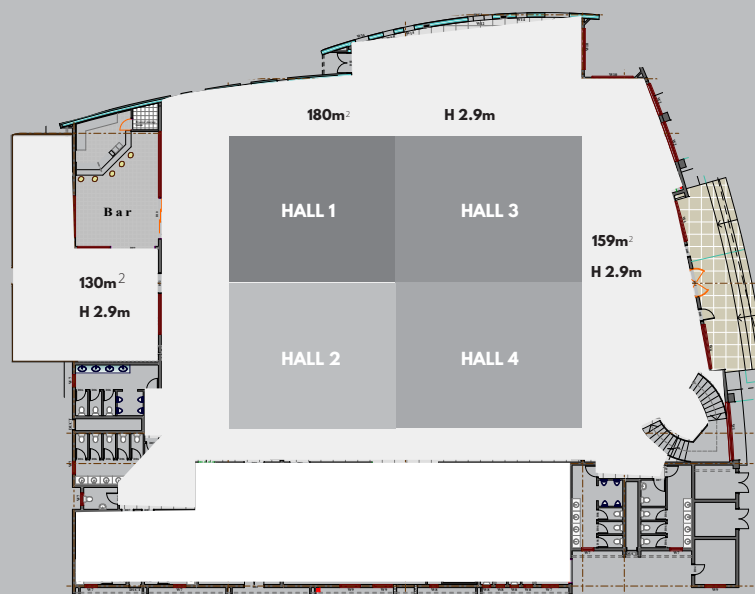
✉ [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw) 🌐 [www.travelodge.co.bw](http://www.travelodge.co.bw)



# FLOOR LAYOUT



**FIRST FLOOR PLAN**

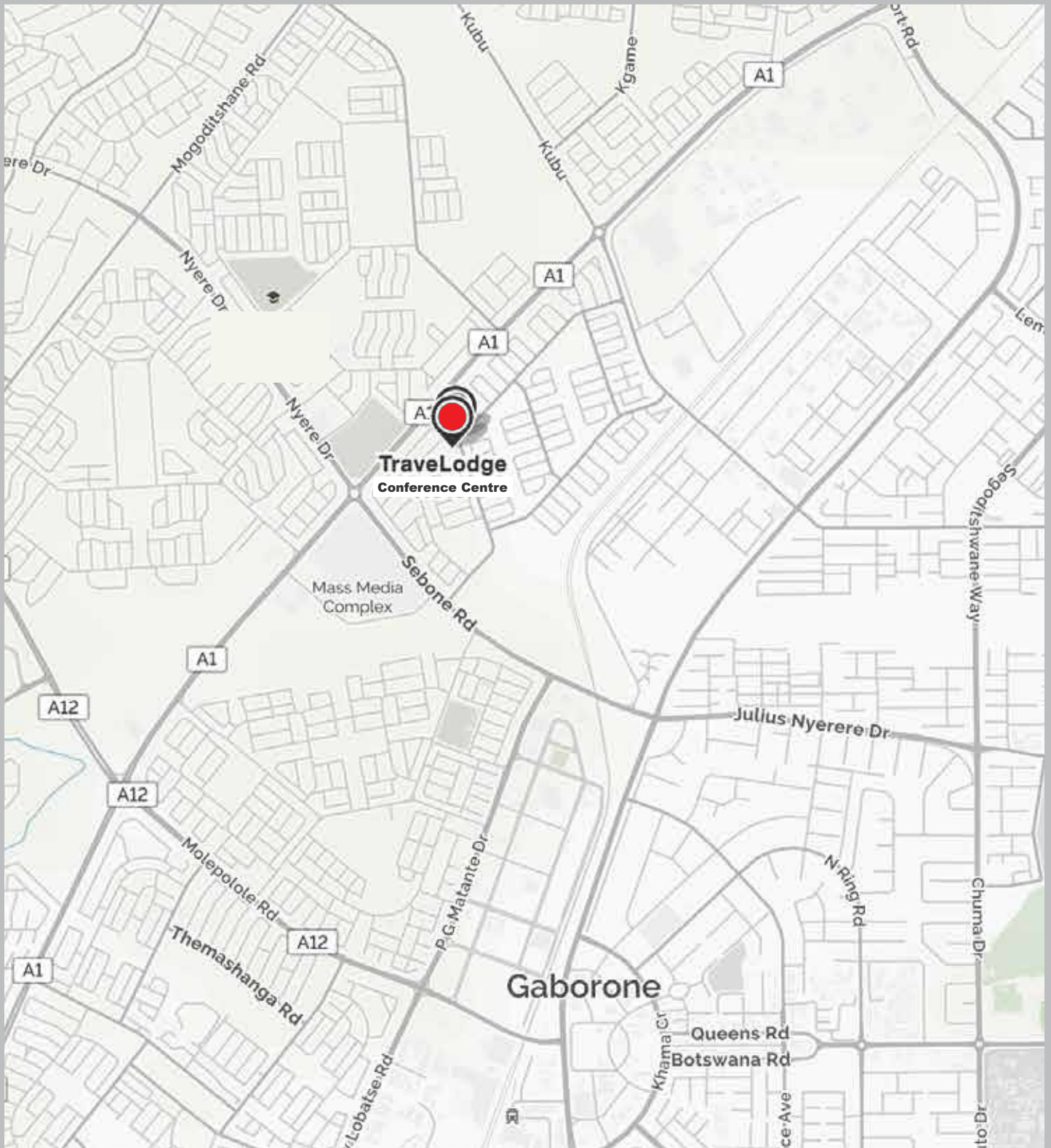


**GROUND FLOOR PLAN**





## WHERE TO FIND US



📍 24°37'49.9"S 25°54'06.2"E





## Contacts:

 (+267) 310 5000     [reservations@travelodge.co.bw](mailto:reservations@travelodge.co.bw)  
 (+267) 392 4082     [www.travelodge.co.bw](http://www.travelodge.co.bw)  
 Plot 28295, Block 3, Gaborone, Botswana

